**SUTTER COUNTY RESOURCE CONSERVATION**

**DISTRICT BOARD MEETING AGENDA**

**Sutter County Agricultural**

**9792 Live Oak Blvd Suite E**

**Live Oak, CA 95953**

**Thursday, May 7, 2020 – Noon 12:00 PM**

**Special Meeting/Call To Order**

**DIRECTORS PRESENT:** Jennifer Sanders, Kelli Evans, Mike Johnston, Ricardo Neto

**DIRECTORS ABSENT:** None

**OTHERS PRESENT:** None

Kelli Evans, SCRCD Vice-Chair called the meeting to order at 12:05pm

**Approve minutes**: Minutes for March 2020 meeting were taken and are in possession by Pam Clifton, no longer a board member. Vice-Chair Kelli Evans to get minutes from Pam and will vote to approve at next meeting.

**Public participation** None

**Consent Calendar and Monthly Bills**

Due to current conditions with COVID-19 closures and insufficient board, unable to access records at the county. PG&E Bill is $64.78. Vice Chair Kelli Evans to have 12 month financial project for next meeting. Estimated $6,328.49 in checking, which includes money from cancelled Nature Bowl.

**Motion Carried to approve PG&E Payment** (M/Mike Johnston, second/Jennifer Sanders)

**Ongoing District Business**

Discussed status of Litza Lopez-Ramos at NRCS, as she has found new position. NRCS is looking to backfill this position while Litza stays in her position for now. Director Jennifer Sanders provided update on NRCS agreement with Colusa County. Liz and Litza agreed to wait to act on agreement until solicitation in May/June due to capacity restrictions in Colusa County (they lost a staff member). Colusa County RCD has a new staff member (Victor) that started work on 5/4/20. He will need hours to fulfill his contract so can fulfill hours for NRCS agreement.

Board discussed advantage of applying for capacity building grant from CARCD (Resource Conservation District Financial Assistance Program) to add staff to be able to fulfill NRCS agreement ourselves. Applications are due no later than June 25, 2020.

Vice-Chair Evans and Director Sanders discussed with new to RCD directors Mike Johnston and Ricardo Neto the importance of grants in funding staff members and specific projects for RCDs.

**Elected New Board Chairs**

Director Mike motioned to approve Kelli Evans as Chair and Jennifer Sanders as Vice Chair. Kelli Evans mentioned a possible conflict of interest with her current clients, so director Johnston modified Motion.

**Motion carried to approve Chair: Jennifer Sanders, Vice-Chair: Kelli Evans** (M/Johnston, second/Neto)

**Signature on Bank Account**

**Motion Carried for Chair and Vice-Chair to be signee on bank account** (M/Johnston, Second/Neto)

**Mail Box**

**Motion Carried to open PO BOX – Small in Yuba City** (M/Johnston, Second/Neto)

**Moving of Office Furniture**

**Motion Carried to reimburse Vice-Chair Kelli Evans $290.00 for moving expenses** (M/Johnston, Second/Sanders)

Discussion to keep matching cabinets but sell the generator, orange cabinets, fireproof cabinets, and desk all for best offer.

**Motion carried to sell generator, orange cabinet, fireproof cabinet, desk for Best Offer** (M/Johnston, Second/Neto)

**Website**

**Motion carried to setup and use CARCD hosted website** (M/Johnston, Second/Neto)

**Speak-Off Contest**

**Motion carried to continue speak-off competition and keep prize amounts same as 2019** (M/Johnston, Second/Evans)

Still need to pick a date and location for contest. Will be better for students and chaperones to hold contest during the school day.

\*\*\* Mike Johnston had to leave meeting (12:35 PM) due to meeting conflict.

**Cal-Recycle Grants**

Vice Chair, Evans provided update on current status with the grant. $68,000 just awarded. $2,563 will go to the RCD, remainder will go to the contractor. Fencing starts 5/8.

**Motion carried to reapply for Cal-Recycle in next solicitation round** (M/Johnston, Second/Sanders)

**NRCS Agreement**

Discussed in ongoing business

**New Board Members**

Director Mike Johnston may have someone in mind for remaining open seat.

**Nature Bowl Update**

Cancelled this year. Discussed details of the event (hosted by CDFW, who provides material, judges. RCD takes care of registration, preps classes, provides the location, and goodie bags for students). Discussed expanding next year to invite schools in Butte County, as they are in our region.

**Partnership & Grants**

River Partner contract – they don’t need a lead agent but will reach out for collaboration on projects as needed

RCD Financial Assistance Program – discussed applying for this program to get funding to hire staff.

Form 700s – Reminder that all directors need to complete and have them on file.

Filing cabinets that will be kept will be stored at Butchie’s Pool

**Motion carried to solicit participation from local schools in a poster contest for grades K-12. Theme “Where would we BEE without pollinators?”** (M/Sanders, second/Neto)

<https://www.nacdnet.org/wp-content/uploads/2019/09/2020-NACD-Poster-Contest_Flyer.pdf>

Urban Ag Innovation Project Grant – deadline is impending, would need to start working on this if we are going to execute it. Ideas – Live Oak School Nurses (who have had a garden in the past); FFA at local high schools; Sutter High School. Possible article in Farm Bureau magazine?

For Next Meeting: Regional Representative for Special District will be in attendance at our meeting to answer questions. Vice-Chair Evans to have prepared questions.

-Brown Act Training

-Audit Specialty District (Could be up to $2,000 – with limited budget, what are we required to do)

-Ethics Training

Director’s Handbook – Jennifer Sanders to reach out to CARCD to try to get copies for all directors.

**New District Business** None

**Appointed Committee’s Reports** None

**Correspondence** None

**Adjourn Meeting**

MEETING ADJOURNED AT 1:15 PM

**Next Meeting June 4th, 2020**